



Business Access Community Update

August 2009

New Courses and Curriculum Available!

Many exciting new course offerings and curriculums are now available for Business Access Achievers.

GED

We have recently partnered with educational leader and innovator McGraw Hill to offer their new GED preparation courses to our Achievers. These online courses provide a strong and flexible alternative to traditional classroom courses.

IC3 training

In partnership with LearnKey, we now offer IC3 training. The Internet and Computing Core Certification (IC3) program is the world's first validated, standards-based training and certification program for basic computing and Internet knowledge and skills. Successful completion of IC3 ensures your achievers have the knowledge and skills required for basic use of computer hardware, software, networks, and the Internet. This training is available in English and Spanish.

MindLeaders

In early July, MindLeaders and Business Access entered into a partnership making 175 of their technical and soft-skills courses available to our clients. These courses are being featured in new, in-depth curricula. Among our favorite series are: Microsoft Office 2007, Time Management, Customer Service, Effective Communications, Dealing with Difficult People, as well as more technical courseware such as Comp TIA A+ training.

Webinars presented by Business Access Experts

Originally intended for Rapid Response customers in Dallas, Business Access has developed a series of webinars to assist job seekers in their search for new work. Initial offerings include: Unemployment, Loss, and Personal Change, Using the Internet to Develop Your Network, and Identifying your Strengths and Skills. Additional webinars will include: Effective Interview Skills, Interview Preparation, Filling Out a Job Application Correctly, Creating Your Resume and Re-Evaluating Your Career. These webinars offer great flexibility allowing your clients to attend using their computer from the comfort of their own home or one in your Center's computer lab.

Contact Business Access if you are interested in offering these webinars in your community.



17101 Preston Road, Suite 260
Dallas, Texas 75248

dbeamon@business-access.com

214-556-5380

www.business-access.com

Achiever Quote

“Coming from a low income background where education was limited and hard work is a must, I found myself struggling for change. Opportunity was so scarce I would never be able to afford college courses let alone a computer. Like most of my family members, I married young and children came soon after. With this program I was given not just the education I so needed but a gift I could never be able to afford. I now have the access to explore not only better job opportunities, but to also be a part of society. “

Delores, Dallas, Texas

Welcome to Connecticut — The WorkPlace, Inc.

Forty-five Jobs First Employment Services (JFES) customers in Southwestern Connecticut recently became Achievers in the Business Access In-home community. These new Achievers will have access to over 20 occupational skills tracks as well as a wide range of training programs such as digital literacy, customer service, office skills, hospitality Microsoft Office, ESL, ABE, and GED.

One of the primary objectives of the program is to assist Achievers in meeting their TANF core participation hour requirements.

Achievers can go online at their convenience, complete training hours, send instant messages to their case managers and to each other. These tools allow them to actively participate in this virtual community. Achievers can also read customized articles to learn more about job search, education and other topics of interest.

Welcome to San Bernardino County, California

In San Bernardino County **one hundred twenty new Achievers** were enrolled in the Business Access In-home Learning System. San Bernardino is the largest geographical county in the country and contains both rural and urban areas. This pilot program is being evaluated by the University of California at Davis.

The program is designed to help achievers meet their core TANF participation requirements and to move into unsubsidized employment where they will earn higher wages and move beyond the need for Temporary Assistance Funds.

Great Job! - A New Program On a Brand New Web Site

Business Access has partnered with **Franklin-Covey** and **Geographic Solutions** to develop a new web site and an exciting new program designed to get people back to work. The **Great Job!** online community is now available to job seekers receiving Unemployment Insurance (UI) benefits in the Workforce Solutions Greater Dallas board area. WFS Greater Dallas used the Wagner-Peyser Act to fund the program which also supports their Rapid Response efforts.

The features of this online community include:

- Personalized Career Planning — The “New Work, Great Life” program based on the principles contained in *The 7 Habits of Highly Effective People* by world-renowned author Dr. Stephen R. Covey
- Job-Search Engine — Geo Solutions’ comprehensive, filtered web crawler; the most powerful job search tool of its kind.
- Interactive Social Networking with experts and peers
- Activity logs used to enter and track employer contacts and other job search activities
- Online Community Managers to guide and support members

Visit Great Job! at www.GreatJobUS.com.

Going Through a Transition

Give yourself time alone.
Acknowledge the situation.
Say goodbye to what is gone.
Recognize losses.
Slow down.
Step away from the status quo.
Don't press for an answer.
Avoid the urge to be productive.
Create temporary structures.
Start a log, or a journal.
Realize what's been gained.
Visualize your future.
Listen.
Pay attention to small things.
Eat simply.
Get support.

Source: William Bridges,
[Transitions](#), 2004

Learn more about how the Business Access Platform has helped Workforce:

[TANF Clients](#)

[WIA Adults](#)

[WIA Youth](#)

[Hurricane Evacuees](#)

[Incumbent Workers](#)

[FSE&T Clients](#)

[Dislocated Workers/Rapid Response](#)

[Trade Affected Workers](#)

[People with Disabilities](#)

[Prison to Communities Program](#)